

From

To

The Branch Manager,

Respected Sir

Sub: Complaint regarding failure of cash withdrawal in ATM

I am having SB account at your branch in Account No. _____
On _____ I withdraw Rs. _____ /- from my account at your
ATM by using my _____ Bank ATM card. After finishing the
procedure I did not receive any amount from the ATM but I received
withdrawal receipt only and withdrawal amount also debited from my
account. The ATM details are attached hereunder,

ATM Details:

ATM located Area	
Cash withdrawal date	
Withdrawal time	

Hence kindly credit the withdrawal amount of Rs. _____ /- in my
account immediately.

Thank you.

Date –

Place –

Yours Truly